

A meeting of the **OVERVIEW AND SCRUTINY PANEL (SERVICE SUPPORT)** will be held in the **COUNCIL CHAMBER, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON, PE29 3TN** on **TUESDAY, 15 JANUARY 2008 at 7:30 PM** and you are requested to attend for the transaction of the following business:-

**BRIEFING FOR ALL MEMBERS WILL COMMENCE AT 7:00PM IN MEETING ROOM 1  
FOLLOWED BY THE MAIN MEETING AT 7:30PM**

**Contact  
(01480)**

### **APOLOGIES**

**1. MINUTES** (Pages 1 - 4)

To approve as a correct record the Minutes of the meeting of the Panel held on 11<sup>th</sup> December 2007.

**Miss H Ali  
388006**

**2. MEMBERS' INTERESTS**

To receive from Members declarations as to personal and/or prejudicial interests and the nature of those interests in relation to any Agenda Item. Please see Notes 1 and 2 overleaf.

**3. LOCAL GOVERNMENT ACT 2000: FORWARD PLAN** (Pages 5 - 10)

In accordance with the agreed procedure, Members are invited to note the Plan and comment as appropriate on the Items contained therein. A copy of the current Forward Plan is attached.

**Miss H Ali  
388006**

**4. CAR PARKING STRATEGY AND REVISED PARKING CHARGES**  
(Pages 11 - 44)

To consider a report by the Head of Planning Services updating Members on the development of the Car Parking Strategy Action Plan and revised parking charges.

**R Probyn  
388430**

**5. A QUALITY CHARTER FOR GROWTH IN CAMBRIDGESHIRE**  
(Pages 45 - 62)

To consider a report by the Head of Planning Services seeking approval of the Quality Charter for Cambridge's growth area as informal planning guidance.

**M Huntington  
388404**

**6. WORK PLAN STUDIES** (Pages 63 - 74)

To consider, with the aid of a report by the Head of Administration, the programme of studies.

**Miss H Ali  
388006**

7. **OVERVIEW AND SCRUTINY PANEL (SERVICE SUPPORT)**  
(Pages 75 - 84)

To consider a report by the Head of Administration on decisions taken by the Panel.

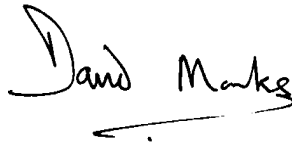
**Miss H Ali**  
**388006**

8. **SCRUTINY** (Pages 85 - 90)

To scrutinise decisions since the last meeting. A copy of the relevant Decisions Digest is attached.

**Miss H Ali**  
**388006**

Dated this 7 day of January 2008



Chief Executive

**Notes**

1. *A personal interest exists where a decision on a matter would affect to a greater extent than other people in the District –*
  - (a) *the well-being, financial position, employment or business of the Councillor, their family or any person with whom they had a close association;*
  - (b) *a body employing those persons, any firm in which they are a partner and any company of which they are directors;*
  - (c) *any corporate body in which those persons have a beneficial interest in a class of securities exceeding the nominal value of £25,000; or*
  - (d) *the Councillor's registerable financial and other interests.*
2. *A personal interest becomes a prejudicial interest where a member of the public (who has knowledge of the circumstances) would reasonably regard the Member's personal interest as being so significant that it is likely to prejudice the Councillor's judgement of the public interest.*

**Please contact Miss N Giles, Trainee Democratic Services, Tel No: 01480 387049 / e-mail: [Natalie.Giles@huntsdc.gov.uk](mailto:Natalie.Giles@huntsdc.gov.uk) if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Panel.**

**Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.**

**Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.**

Agenda and enclosures can be viewed on the District Council's website – [www.huntingdonshire.gov.uk](http://www.huntingdonshire.gov.uk) (under *Councils and Democracy*).

If you would like a translation of Agenda/Minutes/Reports or would like a large text version or an audio version please contact the Democratic Services Manager and we will try to accommodate your needs.

***Emergency Procedure***

*In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit and to make their way to the car park adjacent to the Methodist Church on the High Street (opposite Prima's Italian Restaurant).*